

FOR PUBLICATION

EXECUTIVE MEMBER FOR ENVIRONMENT ACCOUNTS 2013/14

MEETING:	(1) CABINET (2) EXECUTIVE MEMBER FOR ENVIRONMENT
DATE:	(1) 17 th June 2014 (2) 10 TH June 2014
REPORT BY:	HEAD OF ENVIRONMENT HEAD OF FINANCE HEAD OF REGENERATION
WARD:	ALL
COMMUNITY FORUM:	ALL
KEY DECISION	288

FOR PUBLICATION

BACKGROUND PAPERS: NONE

1.0 PURPOSE OF REPORT

- 1.1 To report on the Revenue Outturn for 2013/14 and to provide explanations for significant variations from the Revised Estimates approved by Cabinet on 17th February, 2014
- 1.2 To report on the Capital Outturn for 2013/14.

2.0 RECOMMENDATIONS

- 2.1 That the report be noted.
- 2.2 That the carry forward request be considered.

3.0 REVENUE OUTTURN

3.1 The revenue outturn for 2013/14 is as follows:

	<u>£ 000</u>
Original Budget	£5,205
Revised Budget	£5,314
Outturn	£5,945 See 3.4 below

3.2 The main variations from the Original to the Revised budget, an increase of £109K included:

Table 1 - Significant Variances Original to Revised 2013/14

Description	Increase / (Decrease) £'000
Changes to Controllable Budgets :-	
Employees :-	
- Recycling – Funded Posts	23
- Public Conveniences - Staffing	(14)
- Car Parks - Redundancies	10
- Car Parks - Changes to Rotas	17
- Car Parks - Employee Insurance	(5)
- Maternity Leave	(9)
- Late Implementation of New Health Structure	14
- Parks & Open Spaces – Vacant Post	(5)
- Parks & Open Spaces – Reduced Operating	(12)
Premises :-	
- Public Conveniences	(7)
- Cemeteries	5
- Car Parks	9
- Parks & Open Spaces	(3)
Supplies & Services :-	
- Community Toilets Scheme	(4)
- Repairs & Renewals Funds	(17)
- Tidy Streets	(9)
- Car Parks	17
- Software Licences	7
- Air, Noise & Environmental Management	
Agency :-	
- Refuse Collection - Contract Indexation	11
- Refuse Collection - Recycling	(100)

- Refuse Collection Contract – Winter Weather Allow	(15)
- Cont. to Market Hall Toilets	38
- Parks & Open Spaces	4
Income :-	
- DCC Highways Agency	(10)
- Tidy Streets – Fees & Charges	5
- Funding DCC	(28)
- Licence Fees	(53)
- Taxis – Knowledge Tests	(5)
- Waste Collection – Fees & Charges	(18)
- Recycling Credit	60
- Car Parks	285
- Parks & Open Spaces	20
Other Miscellaneous Changes	(2)
Controllable Budget Variances	209
Central & Departmental Support	(98)
Asset Charges	(2)
Overall Decrease	109

3.3 The Revenue Outturn of £5,945,113 represents:

- An increase of £740,253 or 14.2% against the Original Budget; and
- An increase of £631,233 or 11.9% against the Revised Budget.

3.4 The table below sets out the main variations between the revised budget and the actual outturn separating capital charges and support service recharges, items which are not controllable. This highlights a decreased spend of (£3K) or (0.1%) on controllable expenditure.

Table 2 – Summary of Controllable / Non-Controllable Budgets

	Original Estimate £'000	Revised Estimate £'000	Actual Outturn £'000	Variance £'000	%
Capital Charges	560	558	1,218	660	118.3
Support Services	1,110	1,012	986	(26)	(2.6)
Non Control Expd	1,670	1,570	2,204	634	40.4
Controllable Expd	3,535	3,744	3,741	(3)	(0.1)
Portfolio Total	5,205	5,314	5,945	631	11.9

A more detailed analysis of controllable and non-controllable expenditure by Programme Area is shown at **Annexe 1B**.

3.5 A detailed analysis of the variances from the revised budget to the outturn is shown in **Annexe 4** but the most significant variances are summarised below:

3.6 **Table 3 - Significant Variances Revised to Outturn 2013/14**

Description	Increase / (Decrease) £'000
Changes to Controllable Budgets :-	
Employees :-	
- Pension Adjustment – see 3.7	124
- Short Term Accumulated Absences – see 3.7	(1)
- Redundancy Costs	2
- Overtime	(14)
- Other Employee Costs	2
Premises :-	
- Energy Costs - Car Parks	(4)
- Parks & Recreation Grounds	(9)
- Repairs & Maint – Parks & Recreation Grds	(14)
- Water & Sewerage - Car Parks	(4)
- Other	(1)
- Grounds Maintenance	(4)
- Other Premises Costs	(2)
Transport :-	
- Car Allowances	(8)
Supplies & Services :-	
- Public Conveniences – Cont.to Market Hall	(21)
- Subscriptions	18
- DCC Refuse Disposal	(24)
- Litter Bins	(7)
- Other Supplies & Services	(2)
Agency :-	
- Refuse Collection Contract	30
- Grounds Maintenance	(18)
Income :-	
- Recycling Credit	(11)
- License Fees	33
- Car Parks	(60)
- Other Fees & Charges	2
Transfer to Earmarked Reserve	(3)

Bad Debts Provision	(7)
Changes to Controllable Budgets	(3)
Change in Support Service Recharges	(26)
Change in Capital Charges	660
Overall Increase	631
Changes to Controllable Budgets excluding :-	
Pension Adjustment	(124)
Accumulated Absences Adjustment	1
Adjusted Overall Increase	508

3.7 In order to comply with accounting standards, the employee accumulated absences listed in the variances at **Annexe 4** must be shown in the revenue accounts. This is only an internal adjustment which is reversed elsewhere in the accounts and therefore has no impact on the level of surplus or reserves available to the Council. Similarly, the over-spend described as 'Pension Adjustment' is an internal accounting adjustment which is matched by an underspend in the Governance Portfolio.

3.8 Recurring Variances – further work will be undertaken by the appropriate budget officers to identify which of the variances are likely to be recurring.

The following information is attached

Annexe 1 Summary by Programme Area

Annexe 2 Detailed by Programme Area and Cost Centre

Annexe 3 Subjective Analysis

Annexe 4 Variations – Revised Budget 2013-14 to Actual 2013-14

Annexe 5 Capital Programme

4.0 CARRY FORWARDS

4.1 **Annexe 6** – Cemeteries and Parks

5.0 CAPITAL OUTTURN

5.1 **Annexe 5** provides a summary of expenditure on capital schemes in the year.

6.0 RECOMMENDATIONS

6.1 That the report be noted.

6.2 That the carry forward request be considered.

7.0 REASON FOR RECOMMENDATIONS

- 7.1 To enable the portfolio's Revenue Outturn to be included in the Council's overall Statement of Accounts.

DARRAN WEST – HEAD OF ENVIRONMENT
BARRY DAWSON – HEAD OF FINANCE
H BOWEN – CHIEF EXECUTIVE

Officer recommendation supported/not supported/modified as below or Executive Member's recommendation/comments if no officer recommendation.



Signed

Executive Member

Date 10.6.14

Reference

Author & Contact Name: Jennifer Kendall Ext 2009